

Vinnu HD Company

Phone • Fax


CONSENT FOR LIMITED QUERY FOR DRUG AND ALCOHOL CLEARINGHOUSE

I, Dummy Driver, hereby provide consent to Trucker Portal, its agents, or designated representatives, on behalf of the motor carrier conduct an unlimited amount of limited or full queries of the FMCSA Commercial Driver's License Drug and Alcohol Clearinghouse to determine whether drug or alcohol violation information about me exists in the Clearinghouse.

I understand that if the limited query conducted by Trucker Portal, its agents, or designated representatives. reveals that there is any information in the Clearinghouse about me, I am required to log in to the Clearinghouse website within 24 hours to grant electronic consent for Trucker Portal, its agents, or designated representatives to obtain my full Clearinghouse record.

I further understand that if I refuse to provide consent for Trucker Portal, its agents, or designated representatives to conduct a limited query of the Clearinghouse, the motor carrier must prohibit me from performing safety-sensitive functions, including driving a commercial motor vehicle, a required by FMCSA's drug and alcohol Clearinghouse program regulations.

I have read and understand all the information contained therein.

Driver Signature: 	Date: 06/06/2022
---	-------------------------

Witness print

By: _____

Vinnu HD Company

Phone • Fax

Drug and Alcohol Clearinghouse Policy

The motor carrier will not employ a driver subject to controlled substances and alcohol testing under this part to perform a safety-sensitive function without first conducting a pre-employment query of the Clearinghouse to obtain information about whether the Employee has a verified positive, adulterated, or substituted controlled substances test result; has an alcohol confirmation test with a concentration of 0.04 or higher; has refused to submit to a test in violation of §382.211; or that an employer has reported actual knowledge, as defined at §382.107, that the driver used alcohol on duty in violation of §382.205, used alcohol before duty in violation of §382.207, used alcohol following an accident in violation of §382.209, or used a controlled substance, in violation of §382.213.

A full query must be conducted under this section, which releases information in the Clearinghouse to an employer and requires that the individual driver give specific consent. Refusing to give consent to FMCSA will disqualify the Driver.

Trucker Portal, its agents, or designated representatives, on behalf of the motor carrier must conduct a limited query of the Clearinghouse at least once per year for information for all employees subject to controlled substance and alcohol testing under this part to determine whether information exists in the Clearinghouse about those employees. The limited query will tell the motor carrier whether there is information about the individual driver in the Clearinghouse but will not release that information to the motor carrier. If the limited query shows that information exists in the Clearinghouse about the individual driver, Trucker Portal, its agents, or designated representatives, on behalf of the motor carrier, must conduct a full query, within 24 hours of conducting the limited query. If the driver fails to give consent to conduct a full query within 24 hours, the motor carrier must not allow the driver to continue to perform any safety-sensitive function. Before Trucker Portal, its agents, or designated representatives, on behalf of the motor carrier, may access information contained in the driver's Clearinghouse record, the driver must submit electronic consent through the Clearinghouse granting Trucker Portal, its agents, or designated representatives access to the following specific records:

- (1) A verified positive, adulterated, or substituted controlled substances test result;
- (2) An alcohol confirmation test with a concentration of 0.04 or higher;
- (3) A refusal to submit to a test in violation of §382.211;
- (4) An employer's report of actual knowledge, as defined at §382.107, of:
 - (5) On duty alcohol use pursuant to §382.205;
 - (6) Pre-duty alcohol use pursuant to §382.207;
 - (7) Alcohol use following an accident pursuant to §382.209; and
 - (8) Controlled substance use pursuant to §382.213;
- (9) A SAP report of the successful completion of the return-to-duty process;
- (10) A negative return-to-duty test; and
- (11) An employer's report of completion of follow-up testing.

No employer may permit a driver to perform a safety-sensitive function if the driver refuses to grant the consent. A driver granting consent under this section must provide consent electronically to the Agency through the Clearinghouse prior to release of information to an employer. A driver granting consent for the Agency to release information to an employer in accordance with §382.701(c).

If any information is entered into the Clearinghouse about a driver during the 30-day period immediately following an employer conducting a query of that driver's records, FMCSA will notify Trucker Portal, its agents, or designated representatives, on behalf of the motor carrier

The motor carrier will allow a driver to perform any safety-sensitive function if the results of a Clearinghouse query demonstrate that the driver has a verified positive, adulterated, or substituted controlled substances test result; has an alcohol confirmation test with a concentration of 0.04 or higher; has refused to submit to a test in violation of §382.211; or that an employer has reported actual knowledge, as defined at §382.107, that the driver used alcohol on duty in violation of §382.205, used alcohol before duty in violation of §382.207, used alcohol following an accident in violation of §382.209, or used a controlled substance in violation of §382.213, except where a query of the Clearinghouse demonstrates: That the driver has successfully completed the SAP evaluation, referral, and education/treatment process set forth in part 40, subpart O, of this title; achieves a negative return-to-duty test result; and completes the follow-up testing plan prescribed by the SAP.

If the driver has not completed all follow-up tests as prescribed by the SAP in accordance with §40.307 of this title and specified in the SAP report required by §40.311 of this title, the driver has completed the SAP evaluation, referral, and education/treatment process set forth in part 40, subpart O, of this title and achieves a negative return-to-duty test result, neither Trucker Portal, its agents, or designated representatives, nor the motor carrier will assume the responsibility for managing the follow-up testing process associated with the testing violation.

The motor carrier must retain for 3 years a record of each query and all information received in response to each query made under this section. As of January 6, 2023, an employer who maintains a valid registration fulfills this requirement.

Reporting to the Clearinghouse.

Within 2 business days of making a determination or verification, MROs must report the following information about a driver to the Clearinghouse:

- a. Verified positive, adulterated, or substituted controlled substances test results;
- b. Refusal-to-test determination by the MRO in accordance with 49 CFR 40.191(a)(5), (7), and (11), (b), and (d)(2).

MROs must provide the following information for each controlled substance test result specified in paragraph (a)(1) of this section:

- a. Reason for the test;
- b. Federal Drug Testing Custody and Control Form specimen ID number;
- c. Driver's name, date of birth, and CDL number and State of issuance;
- d. Employer's name, address, and USDOT number, if applicable;
- e. Date of the test;
- f. Date of the verified result; and
- g. Test result. The test result must be one of the following:
 1. Positive (including the controlled substance(s) identified);
 2. Refusal to test: Adulterated;
 3. Refusal to test: Substituted; or
 4. Refusal to provide a sufficient specimen after the MRO makes a determination, in accordance with §40.193 of this title, that the employee does not have a medical condition that has, or with a high degree of probability could have, precluded the employee from providing a sufficient amount of urine. Under this subpart a refusal would also include a refusal to undergo a medical examination or evaluation to substantiate a qualifying medical condition. Within 1 business day of making any change to the results report in accordance with paragraph (a)(1) of this section, a MRO must report that changed result to the Clearinghouse.

The motor carrier, its agents, or designated representatives, on behalf of the motor carrier, must report the following information about a driver to the Clearinghouse by the close of the third business day following the date on which they obtained that information:

- a. An alcohol confirmation test result with an alcohol concentration of 0.04 or greater;

- b. A negative return-to-duty test result;
- c. A refusal to take an alcohol test pursuant to 49 CFR 40.261;
- d. A refusal to test determination made in accordance with 49 CFR 40.191(a)(1) through (4), (a)(6), (a)(8) through (11), or (d)(1), but in the case of a refusal to test under (a)(11), the employer may report only those admissions made to the specimen collector; and
- e. A report that the driver has successfully completed all follow-up tests as prescribed in the SAP report in accordance with §§40.307, 40.309, and 40.311 of this title.

The information required to be reported, must include, as applicable:

- a. Reason for the test;
- b. Driver's name, date of birth, and CDL number and State of issuance;
- c. Employer name, address, and USDOT number;
- d. Date the result was reported; and
- e. Test result. The test result must be one of the following:
 - 1. Negative (only required for return-to-duty tests administered in accordance with §382.309);
 - 2. Positive; or
 - 3. Refusal to take a test.

For each report of a violation of 49 CFR 40.261(a)(1) or 40.191(a)(1), the motor carrier, its agents, or designated representatives, must report the following information:

- a. Documentation, including, but not limited to, electronic mail or other contemporaneous record of the time and date the driver was notified to appear at a testing site; and the time, date and testing site location at which the employee was directed to appear, or an affidavit providing evidence of such notification;
- b. Documentation, including, but not limited to, electronic mail or other correspondence, or an affidavit, indicating the date the employee was terminated or resigned (if applicable);
- c. Documentation, including, but not limited to, electronic mail or other correspondence, or an affidavit, showing that the C/TPA reporting the violation was designated as a service agent for an employer who employs himself/herself as a driver pursuant to paragraph (b)(6) of this section when the reported refusal occurred (if applicable); and
- d. Documentation, including a certificate of service or other evidence, showing that the employer provided the employee with all documentation reported.

The motor carrier must report the following violations by the close of the third business day following the date on which the employer obtains actual knowledge, as defined at §382.107, of:

- a. On-duty alcohol use pursuant to §382.205;
- b. Pre-duty alcohol use pursuant to §382.207;
- c. Alcohol use following an accident pursuant to §382.209; and Controlled substance use pursuant to §382.213. For each violation listed, the employer must report the following information:
 - a. Driver's name, date of birth, CDL number and State of issuance;
 - b. Employer name, address, and USDOT number
 - c. Date the employer obtained actual knowledge of the violation;
 - d. Witnesses to the violation, if any, including contact information;

e. Description of the violation;

f. Evidence supporting each fact alleged in the description of the violation, which may include, but is not limited to, affidavits, photographs, video or audio recordings, employee statements (other than admissions pursuant to §382.121), correspondence, or other documentation; and

g. A certificate of service or other evidence showing that The motor carrier provided the employee with all information reported.

SAPs must report to the Clearinghouse for each driver who has completed the return-to-duty process in accordance with 49 CFR part 40, subpart O, the following information:

a. SAPs name, address, and telephone number;

b. Driver's name, date of birth, and CDL number and State of issuance;

c. Date of the initial substance-abuse-professional assessment; and

d. Date the SAP determined that the driver demonstrated successful compliance as defined in 49 CFR part 40, subpart O, and was eligible for return-to-duty testing.

SAP must report the information required, by the close of the business day following the date of the initial substance abuse assessment, and must report the information required by the close of the business day following the determination that the driver has completed the return-to-duty process.

Every person or entity with access must report truthfully and accurately to the Clearinghouse and is expressly prohibited from reporting information he or she knows or should know is false or inaccurate.

Reporting entity	When information will be reported to clearinghouse
Prospective/Current Employer of CDL Driver	An alcohol confirmation test with a concentration of 0.04 or higher. Refusal to test (alcohol) as specified in 49 CFR 40.261.
	—Refusal to test (drug) not requiring a determination by the MRO as specified in 49 CFR 40.191.
	—Actual knowledge, as defined in 49 CFR 382.107, that a driver has used alcohol on duty, used alcohol within four hours of coming on duty, used alcohol prior to post-accident testing, or has used a controlled substance.
	—Negative return-to-duty test results (drug and alcohol testing, as applicable)
	—Completion of follow-up testing.
Service Agent acting on behalf of Current Employer of CDL Driver	—An alcohol confirmation test with a concentration of 0.04 or higher. —Refusal to test (alcohol) as specified in 49 CFR 40.261.
	—Refusal to test (drug) not requiring a determination by the MRO as specified in 49 CFR 40.191.
	—Actual knowledge, as defined in 49 CFR 382.107, that a driver has used alcohol on duty, used alcohol within four hours of coming on duty, used alcohol prior to post-accident testing, or has used a controlled substance.
	—Negative return-to-duty test results (drug and alcohol testing, as applicable)
	—Completion of follow-up testing.
MRO	—Verified positive, adulterated, or substituted drug test result.
	—Refusal to test (drug) requiring a determination by the MRO as specified in 49 CFR 40.191.
SAP	—Identification of driver and date the initial assessment was initiated.
	—Successful completion of treatment and/or education and the determination of eligibility for return-to-duty testing.

FMCSA must notify a driver when information concerning that driver has been added to, revised, or removed from the Clearinghouse.

FMCSA must notify a driver when information concerning that driver has been released from the Clearinghouse to The motor carrier and specify the reason for the release.

Drivers will be notified by letter sent by U.S. Mail to the address on record with the State Driver Licensing Agency that issued the driver's commercial driver's license. Exception: A driver may provide the Clearinghouse with an alternative means or address for notification, including electronic mail.

A driver may review information in the Clearinghouse about himself or herself, except as otherwise restricted by law or regulation. A driver must register with the Clearinghouse before accessing his or her information.

Each employer and service agent must register with the Clearinghouse before accessing or reporting information in the Clearinghouse.

Name of the person (s) The motor carrier authorizes to report information to or obtain information from the Clearinghouse and any additional information FMCSA needs to validate his or her identity.

Employers must verify the names of the person(s) authorized annually.

Each MRO or SAP must provide the following to apply for Clearinghouse registration:

Name, address, telephone number, and any additional information FMCSA needs to validate the applicant's identity;

A certification that the applicant's access to the Clearinghouse is conditioned on his or her compliance with the applicable qualification and/or training requirements in 49 CFR part 40; and

Evidence of required professional credentials to verify that the applicant currently meets the applicable qualification and/or training requirements in 49 CFR part 40.

Each consortium/third party administrator or other service agent must provide the following to apply for Clearinghouse registration:

Name, address, telephone number, and any additional information FMCSA needs to validate the applicant's identity; and

Name, title, and telephone number of the person(s) authorized to report information to and obtain information from the Clearinghouse.


Each C/TPA or other service agent must verify the names of the person(s) authorized annually.

Clearinghouse registration is valid for 5 years, unless cancelled or revoked.

FMCSA will cancel Clearinghouse registrations for anyone who has not queried or reported to the Clearinghouse for 2 years.

FMCSA has the right to revoke the Clearinghouse registration of anyone who fails to comply with any of the prescribed rights and restrictions on access to the Clearinghouse, including but not limited to, submission of inaccurate or false information and misuse or misappropriation of access rights or protected information from the Clearinghouse and failure to maintain the requisite qualifications, certifications and/or training requirements as set forth in part 40 of this title.

I have read and understand all the information contained in the clearinghouse policy.

Date: 06/06/2022	Driver Signature: 
-------------------------	---

Witness print

By: _____

Vinnu HD Company

Phone • Fax

EMPLOYMENT CHECKLIST FOR INTERMITTENT, CASUAL OR OCCASIONAL DRIVERS

The qualification file for an multiple-employer driver employed under the rules in Section 391.63 must include the following forms as per Section 391.51(d) Federal Motor Carrier Safety Regulations.

1. Driver's Information (Name, Social Security Number, Driver's License Number, Type of License, State of Issuance)
2. Medical Examiner's Certificate - The medical examiner's certificate of his/her physical qualification to drive a motor vehicle or a legible photographic copy of the certificate pursuant to Section 391.43.
3. Driver's Road Test (or equivalent)
4. Certificate of Driver's Road Test - The certificate of driver's road test issued to the driver pursuant to Section 391.31(e), or a copy of the license or certificate which the motor carrier accepted as equivalent to the driver's road test pursuant to Section 391.31.
5. Controlled Substances Test